Evaluation & Transfer Report

Project / Project ID: <Project Name>
Author: <Author>

<Title>

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1 Introduction

1.1 The Evaluation & Transfer Preparation Document

1.2 Referred Artefacts
In this section, all artefacts relevant to the document at hands are listed by type and detailed instance information, such as description, path, or version.

<table>
<thead>
<tr>
<th>Artefact Type</th>
<th>Version</th>
<th>Further Information</th>
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<tbody>
<tr>
<td>Improvement Design Report</td>
<td></td>
<td>&lt;The document that introduces the design of the improved requirements engineering process model&gt;</td>
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2 Pilot Object
Introduction of the development projects qualified for a pilot implementation of the requirements engineering to-be model and the pilot participants

2.1 Subject Description
Introduction of all project participants involved in the implementation and evaluation of the requirements engineering to-be model

2.2 Pilot Description
Introduction of the pilot projects and enumeration of their implemented RE artefacts

2.3 Prototypical Supporting Material
Introduction of the supporting material (templates, checklists, guidelines, etc.) that has been experimentally used to implement the pilot projects

3 Improvement Evaluation
Presentation of all results found during the evaluation of the requirements engineering to-be model

3.1 Model Candidate Evaluation
Presentation of the requirements engineering to-be model benchmark derived from interviews and assessments against the improvement goals and metrics, regarding

- usability, consisting of ease of use, appropriateness of artefacts, and appropriateness of methods,
- flexibility, consisting of scalability, and dynamic customisation capabilities,
- reproducibility, and
- process integration capabilities

3.2 Summary of Evaluation Results
Short wrap-up of all results found during the evaluation

3.3 Overview of Proposed Optimisations
Short wrap-up of the main artefact model and process modifications that need to be executed to adapt the improvement model
4 Improvement Transfer Preparation
Presentation of the integration strategy proposal and of recommended supporting material

4.1 Supporting Material
Listing of material supporting the integration and implementation of the requirements engineering to-be model

4.2 Intersections with the Overall Organization Processes
Introduction of all points of contact between the RE to-be model and the surrounding organizational processes

4.3 Integration Strategy
Proposal of an immediate, short-term, mid-term, and long-term action strategy

5 References
List of text sources this document references

6 Appendix

6.1 History
Log all changes and each piece of work to document progress and changes.

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<thead>
<tr>
<th>Date</th>
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6.2 Quality Assurance